

CIRCULAR NO: 001

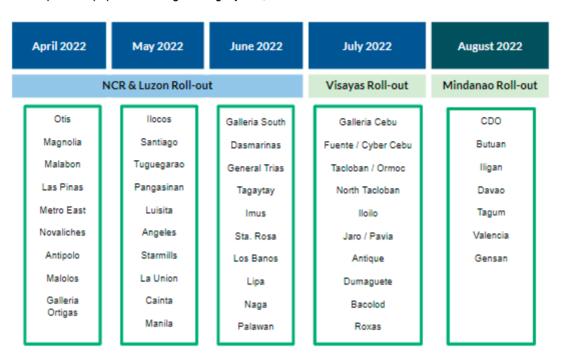
DATE : March 14, 2022 TO : All Tenant-Partners

FROM : Mall Operations Department

SUBJECT: PAPERLESS BILLING IMPLEMENTATION

LET'S GOPAPERLESS!

In line with the deployment of our Tenants' Portal and RLC's sustainability efforts, we are pleased to inform you that we will implement paperless billing starting **April 1, 2022.** Refer to the roll-out schedule below:



With paperless billing, you are assured of a most convenient and fast method of receiving your monthly Billing Statement:

- Secure, Fast, and Convenient access 24/7 using your log-in credentials on any device (smartphone, tablet, computer) using any internet connection
- Simple no clutter to worry about
- Save we all help save the planet by saving paper which in turn saves trees

Below are important details to note:

- You will no longer receive a physical or paper billing statement.
- If there is a need to update or correct its registered email address, please email us within three (3) calendar
 days your new or correct email address at RMalls.Tenantsportal@robinsonsland.com. If no email is
 received from you within the time given, you confirm that your registered address is correct and will be used
 by you for the paperless billing.

Should you have any concerns or clarification, kindly coordinate with the Mall Operations Department.

Thank you for your usual support and cooperation.

Mall Operations Manager